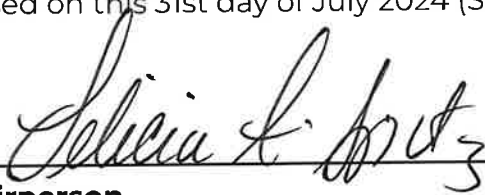


**RESOLUTION 2024-24**

**Resolution Ratifying, Authorizing and Approving Payment of Bills for the Month of June 2024**

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN	✓		✓			
SIPPRELLE			✓			
VELAZQUEZ		✓	✓			
CHAIR SPITZ			✓			

**RESOLUTION 2024-25**

**Resolution Accepting the Karin Court Associates, LP Audit for FYE 12/31/23**

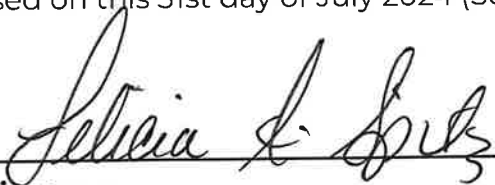
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Housing Authority has reviewed the Karin Court Associates, LP Audit for FYE 12/31/23; and

**WHEREAS**, there are NO FINDING associated with the audit and Karin Court Associates, LP remains in strong financial condition.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby accept the Karin Court Associates, LP Audit for the fiscal year ending 12/31/23.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-25**

**Resolution Accepting the Karin Court Associates, LP Audit for FYE 12/31/23**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ		✓	✓			
CHAIR SPITZ	✓		✓			

**RESOLUTION 2024-26**

**Resolution Authorizing and Approving the Budget for FYE 6/30/25 for the Princeton Housing Authority**

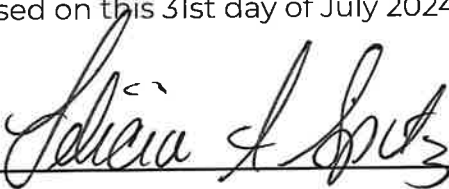
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the annual budget for the Princeton Housing Authority has been drafted for FYE 6/30/25; and

**WHEREAS**, once approved by the Board and reviewed and approved for adoption by the State of New Jersey, the budget will be presented again to the Board of Commissioners for consideration and final adoption at the September 2024 Board of Commissioners Meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does authorize and approve the Budget for FYE 6/30/25 for the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-26**

**Resolution Authorizing and Approving the Budget for FYE 6/30/25 for the Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE		✓	✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ	✓		✓			
CHAIR SPITZ			✓			

**RESOLUTION 2024-27**

**Resolution Approving the Budget of the Resident Council of the  
Princeton Housing Authority**

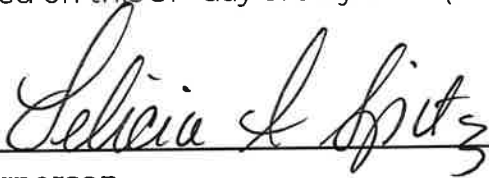
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Resident Council of Princeton Housing Authority (RCPHA) has created and approved its annual budget for 2024 and 2025; and

**WHEREAS**, the RCPHA is presenting its proposed 2024 and 2025 budget for approval and funding by the Princeton Housing Authority.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does authorize and approve the Budget of the Resident Council of the Princeton Housing Authority and further authorizes the release of funds for the approved RCPHA 2024 and 2025 Budget.

Passed on this 31<sup>st</sup> day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-27**

**Resolution Approving the Budget of the Resident Council of the  
Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE	✓		✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ			✓			
CHAIR SPITZ		✓	✓			

**RESOLUTION 2024-28**

**Resolution Approving and Adopting the Emergency Action and Fire Plan Policy  
for use by the Princeton Housing Authority**

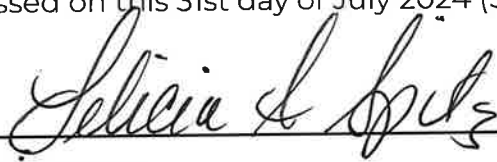
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted an Emergency Action and Fire Policy for all PHA sites and buildings; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Emergency Action and Fire Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**



**RESOLUTION 2024-28**

**Resolution Approving and Adopting the Emergency Action and Fire Plan Policy for use by the Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER	✓		✓			
GILLETTE		✓	✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ			✓			
CHAIR SPITZ			✓			

**RESOLUTION 2024-29**

**Resolution Approving and Adopting the Financial Control Policy for use by the Princeton Housing Authority**

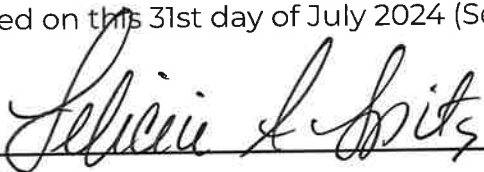
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted a Financial Control Policy; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Financial Control Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-29**

**Resolution Approving and Adopting the Financial Control Policy for use by the Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE		✓	✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ			✓			
CHAIR SPITZ	✓		✓			

## **RESOLUTION 2024-30**

### **Resolution for Charge Card Users and per Purchase Limits (per Financial Control Policy)**

**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has created purchase limits for all charge card users in accordance with the Financial Control Policy; and

**WHEREAS**, the following employees are authorized to use the Home Depot, Lowe's Home Improvement and Sunoco Gas charge cards for approved work materials and work purposes only with approval by the Executive Director or their designee:

■ **Deputy Director P. Brookes**

Home Depot per purchase cap \$15,000; Lowe's per purchase cap \$15,000;  
Sunoco Gas per purchase cap \$100.

■ **Senior Maintenance Coordinators D. Cottrell and G. Ferguson**

Home Depot per purchase cap \$5,000; Lowe's per purchase cap \$5,000;  
Sunoco Gas per purchase cap \$100.

■ **Maintenance Coordinators A. Henriques, T. Leigh, I. Roberts**

Home Depot per purchase cap \$500; Lowe's per purchase cap \$500;  
Sunoco Gas per purchase cap \$100).

**WHEREAS**, signed receipts for all charges must be provided to the bookkeeper within 48 hours of any charge occurring and will be reconciled by the bookkeeper weekly and reviewed by the Executive Director and Deputy Director to assure compliance with all applicable policies and procedures.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve charge card users and per purchase limits for all card users for the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-30**

**Resolution for Charge Card Users and per Purchase Limits  
(per Financial Control Policy)**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ		✓	✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ	✓		✓			
CHAIR SPITZ			✓			

## RESOLUTION 2024-31

### Resolution for ACH-authorized Individuals (per Financial Control Policy)

**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

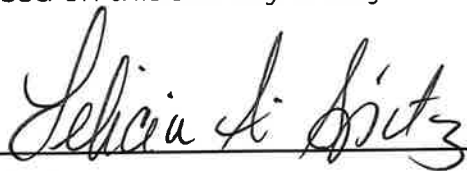
**WHEREAS**, in accordance with the Financial Controls Policy, the Princeton Housing Authority (PHA) hereby authorizes the following individual employee(s) for ACH-authorized use:

- **Deputy Director P. Brookes**

**WHEREAS**, ACH transactions should only be used to pay for expenditures approved by the Board.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby authorize and approve the listed individuals to complete ACH authorized payments that have been approved by the Board of Commissioners for the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-31**

**Resolution for ACH-authorized Individuals (per Financial Control Policy)**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE		✓	✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE	✓		✓			
VELAZQUEZ			✓			
CHAIR SPITZ			✓			



**RESOLUTION 2024-32**

**Resolution Approving and Adopting the Hiring Policy for use by the Princeton Housing Authority**

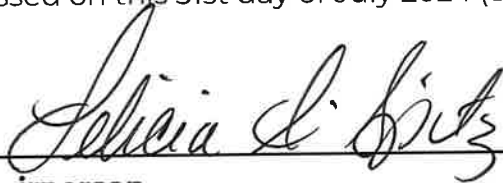
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted the Hiring Policy for use by the Princeton Housing Authority; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Hiring Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-32**

**Resolution Approving and Adopting the Hiring Policy for use by the  
Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN	✓		✓			
SIPPRELLE			✓			
VELAZQUEZ		✓	✓			
CHAIR SPITZ			✓			

**RESOLUTION 2024-33**

**Resolution Approving and Adopting the Internal Controls Policy for use by the Princeton Housing Authority**

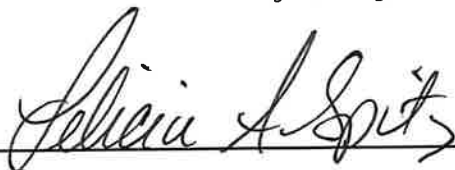
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted the Internal Controls Policy for use by the Princeton Housing Authority; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Internal Controls Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-33**

**Resolution Approving and Adopting the Internal Controls Policy for use by the Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ	✓		✓			
CHAIR SPITZ		✓	✓			

**RESOLUTION 2024-34**

**Resolution Approving and Adopting the Violence Against Women Act (VAWA)  
Lease Addendum for use by the Princeton Housing Authority**

**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted the Violence Against Women Act (VAWA) Lease Addendum for use by the Princeton Housing Authority; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Violence Against Women Act (VAWA) Lease Addendum for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-34**

**Resolution Approving and Adopting the Violence Against Women Act (VAWA) Lease Addendum for use by the Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN		✓	✓			
SIPPRELLE	✓		✓			
VELAZQUEZ			✓			
CHAIR SPITZ			✓			

**RESOLUTION 2024-35**

**Resolution Approving and Adopting the Procurement Policy for use by the Princeton Housing Authority**

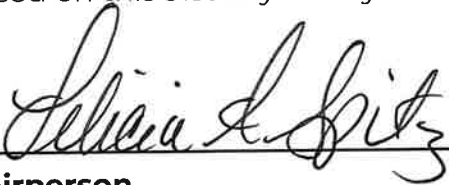
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted the Procurement Policy for use by the Princeton Housing Authority; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Procurement Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-35**

**Resolution Approving and Adopting the Procurement Policy for use by the  
Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE		✓	✓			
VELAZQUEZ	✓		✓			
CHAIR SPITZ			✓			



**RESOLUTION 2024-36**

**Resolution Approving and Adopting the Records Retention and Disposition Policy for use by the Princeton Housing Authority**

**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 *et seq.*) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted the Records Retention and Disposition Policy for use by the Princeton Housing Authority; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Record Retention and Disposition Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



Chairperson



Vice Chairperson

**RESOLUTION 2024-36**

**Resolution Approving and Adopting the Records Retention and Disposition Policy for use by the Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ		✓	✓			
CHAIR SPITZ	✓		✓			

**RESOLUTION 2024-37**

**Resolution Approving and Adopting the Smoke-Free Policy for use by the Princeton Housing Authority**

**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted the Smoke-Free Policy for use by the Princeton Housing Authority; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Smoke-Free Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-37**

**Resolution Approving and Adopting the Smoke-Free Policy for use by the  
Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE		✓	✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE	✓		✓			
VELAZQUEZ			✓			
CHAIR SPITZ			✓			

**RESOLUTION 2024-38**

**Resolution Approving and Adopting the Travel and Training Policy for use by the Princeton Housing Authority**

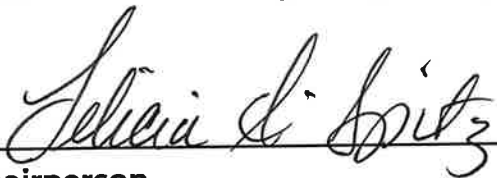
**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) has drafted the Travel and Training Policy for use by the Princeton Housing Authority; and

**WHEREAS**, the policy was presented to the Board of Commissioners for initial reading and comments at the June 2024 Board meeting and is now being presented for final comments and consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and adopt the Smoke-Free Policy for use by the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**

**RESOLUTION 2024-38**

**Resolution Approving and Adopting the Travel and Training Policy for use by the Princeton Housing Authority**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER			✓			
GILLETTE		✓	✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE			✓			
VELAZQUEZ			✓			
CHAIR SPITZ	✓		✓			

## **RESOLUTION 2024-39**

### **Resolution Approving and Authorizing PHA Staff Travel Expenses for 3Q and 4Q 2024**

**WHEREAS**, the Princeton Housing Authority (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (N.J.S.A. 40A:12A-1 et seq.) (the "Local Housing Law");

**WHEREAS**, the Princeton Housing Authority (PHA) staff must be trained in order to meet the needs of their assigned tasks and to also assure that they comply with all State, Federal and HUD regulations; and

**WHEREAS**, the Interim Executive Director has identified certain trainings and conferences that staff should attend in order to assure compliance with program requirements and below is a list of the staff and Commissioner trainings for the 3Q and 4Q 2024:

**J. Clarke (\$2,500 - \$3,000 – see attached Travel or Training Expense Request Form)**

- PHADA Legislative Conference and Training (9/6 through 9/10) in person  
Washington, DC
- PHADA Annual Conference and EDEP Training (1/5 through 1/8) in person Miami, FL

**P. Brookes (\$5,000 - \$5,500 – see attached Travel or Training Expense Request Form)**

- HCV & Public Housing Rent Calculations Training (7/23 through 7/25) On-line
- Procurement & Section 3 Training (8/6 through 8/8) On-line
- Public Housing Manager Training and Certification (8/12 through 8/16) On-line
- PHADA Legislative Conference and Training (9/6 through 9/10) in person  
Washington, DC
- NAHRO Annual Conference, ED Boot Camp and HOTMA Training (9/26 through 9/28)  
in person Orlando, FL
- Five (5) Rutgers Courses in the Fall 2024 (Ethics, Financial Issues and Procedures,  
PHAS/SEMAP, Procurement and Contracting for ED's and Public Relations) On-Line

- NAHRO HOTMA Training (TBD) On-Line
- PHADA Annual Conference and EDEP Training (1/5 through 1/8) in person Miami, FL

**E. Peterson (\$2,500 - \$3,000 – see attached Travel or Training Expense Request Form)**

- Public Housing Manager Training and Certification (8/26 through 8/30) On-Line
- Rutgers Courses in the Fall 2024 (Financial Issues and Procedures and Public Relations) On-Line
- NJNAHRO Annual Conference and Training Sessions (TBD) Atlantic City, NJ

**G. Ferguson & D. Cottrell (\$2,500 - \$3,000 Each – see attached Travel or Training Expense Request Forms)**

- Supply Management (TBD) On-Line
- Supervising Staff Training (TBD) On-Line
- OSHA 10 and OSHA 30 hour trainings (TBD) On-Line
- Black Seal Course and Certification (over 8 months)
- NJNAHRO Annual Conference and Training Sessions (TBD) Atlantic City, NJ

**A. Henriques, T. Leigh and I. Roberts (\$2,500 - \$3,000 each – see attached Travel or Training Expense Request Forms)**

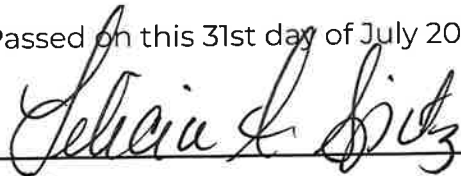
- OSHA 10 and OSHA 30 Hour trainings (TBD) On-Line
- Black Seal Courses and Certification (over 8 months)

**F. Spitz (\$1,500 - \$2,000 – see attached Travel or Training Expense Request Form)**

- NAHRO Annual Conference, ED Boot Camp and HOTMA Training (9/25 through 9/28) in person Orlando, FL

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Princeton Housing Authority does hereby approve and authorize the above listed training and related travel for the Princeton Housing Authority.

Passed on this 31st day of July 2024 (See attached Vote Box)



**Chairperson**



**Vice Chairperson**



**RESOLUTION 2024-39**

**Resolution Approving and Authorizing PHA Staff Travel Expenses for 3Q and 4Q 2024**

COMMISSIONER	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
BECKER	✓		✓			
GILLETTE			✓			
PINÉ			✓			
OAKMAN			✓			
SIPPRELLE		✓	✓			
VELAZQUEZ			✓			
CHAIR SPITZ			✓			