
BOARD OF COMMISSIONERS MEETING AGENDA

Meeting No.: 2024-06-19 June 19, 2024, 6:15 PM

Join Zoom Meeting: <https://zoom.us/j/94476045551?pwd=Tk4wMzhjaDMwZGxmVXdscjJtdjVhUT09>

Dial-In Number: 929 436 2866 Meeting ID: 944 7604 5551 Passcode: 558431

- I. **Notice of Meeting** – Notice of this meeting was provided in accordance with the requirements of the Open Public Meetings Act and State regulations governing remote public meetings, including the time, date and location of the meeting and clear and concise instructions to the public for accessing the meeting and making comments. In addition, the agenda was posted electronically and made available to the public on Princeton's meeting portal in advance of the meeting.
- II. **Roll Call** – Call to order, Commissioners: Becker, Gillette, Oakman, Piné, Sippelle, Velazquez and Chairwoman Spitz. Welcome Interim ED John Clarke, PHA Board Attorney Casey, Town Council Liaison Newlin and the public
- III. **Public Comment**
- IV. **Reading of Minutes** – Questions or corrections?
- V. **Interim Executive Director's Report**
 - a. Update on Properties, Programs and Operations
 - b. Financial Reports:
 - i. [Checks & Payments](#)
 - ii. [Progress Against Annual Contracts, Not to Exceed Agreements, MOUs, etc.](#)
 - iii. [Operating Statements](#)
 - iv. [Tenants with High Balances](#)
 - v. [Housing Needs, Vacancies, & Actions](#)
- VI. **Committee Reports & Progress**
 - a. **Finance & Legal:** Cooperation Agreement; Performance Evaluations; Policies for First Reading: 1–Emergency Action and Fire Plan; 2–Financial Control; 3–Hiring Procedures; 4–Internal Control; 5–VAWA Lease Addendum; 6–Procurement; 7–Records Retention and Disposition; 8–Smoke Free; and 9–Travel and Training.
 - b. **Marketing & Community Relations** - Resident Council, Tenant Services RFP, Summer BBQ Saturday, August 24th from 2-5 PM
 - c. **Personnel & Operations** - Waiting List Software
 - d. **Special Projects** - CDBG status update
 - e. **Ad hoc Redevelopment** - Initial Meeting with Princeton, Brooke Group working on RFQ
- VII. **Resolutions**
 - 2024-19:** Resolution Approving the Late Submission of the Princeton Housing Authority Budget for FYE 6/30/25
 - 2024-20:** Resolution Accepting and Recognizing the Resident Council of the Princeton Housing Authority (RC-PHA)
 - 2024-21:** Resolution Approving the Resident Council and Housing Authority Memorandum of Understanding
 - 2024-22:** Resolution to Adopt and Approve the Annual [Cash Management Plan](#) for use by the Princeton Housing Authority
 - 2024-23:** Resolution Authorizing and Approving Summer BBQ Saturday, August 24, 2024
 - 2024-24:** Resolution Accepting the Karin Court Associates, LP Audit for FYE 12/31/23

VIII. [Consent Agenda](#) - roll call
MAY Minutes

2024-18: Resolution Ratifying, Authorizing and Approving Payment of Bills for the Month of May,
2024

IX. Unfinished Business

X. New Business

XI. Adjournment

Note: *The meeting may also include other PHA business matters deemed necessary by the Board of Commissioners*