

## BOARD OF COMMISSIONERS MEETING AGENDA

Meeting No.: 2024-05-15 May 15, 2024, 6:15 PM

Join Zoom Meeting: <https://zoom.us/j/94476045551?pwd=Tk4wMzhjaDMwZGxmVXdscjJtdjVhUT09>

Dial-In Number: 929 436 2866 Meeting ID: 944 7604 5551 Passcode: 558431

- I. **Notice of Meeting** – Notice of this meeting was provided in accordance with the requirements of the Open Public Meetings Act and State regulations governing remote public meetings, including the time, date and location of the meeting and clear and concise instructions to the public for accessing the meeting and making comments. In addition, the agenda was posted electronically and made available to the public on Princeton's meeting portal in advance of the meeting.
- II. **Roll Call** – Call to order, Commissioners: Becker, Gillette, Oakman, Piné, Sippelle, Velazquez and Chairwoman Spitz. Welcome Interim ED John Clarke, PHA Board Attorney Casey, Town Council Liaison Newlin and the public
- III. **Public Comment**
- IV. **Reading of Minutes** – Questions or corrections?
- V. **Interim Executive Director's Report**
  - a. Update on Properties, Programs and Operations
  - b. Financial Reports:
    - i. [Checks & Payments](#)
    - ii. [Progress Against Annual Contracts, Not to Exceed Agreements, MOUs, etc.](#)
    - iii. [Operating Statements](#)
    - iv. [Tenants with High Balances](#)
    - v. [Housing Needs, Vacancies, & Actions](#)
- VI. **[Committee Reports & Progress](#)**
  - a. **Finance & Legal** - Cooperation Agreement, Org Chart & Job Descriptions, Internal Controls
  - b. **Marketing & Community Relations** - Tenant Services options for FY 24-25
  - c. **Personnel & Operations** - Performance Evaluations will be coming for Committee review. Please review the Wait List software management tool.
  - d. **Special Projects** - CDBG status updates
  - e. **Ad hoc Redevelopment** - Requested meeting with Brooke Group, RAD Desk available for review of 2018 filing
- VII. **[Resolutions](#)**
  - a. **2024-16**: Resolution Approving Write Offs for FYE 6/30/23 totaling \$48,815.88 and Write Offs for FYE 6/30/24 totaling \$72,437.00 Deemed to be Uncollectible by Staff and Personnel of the Princeton Housing Authority.
  - b. **2024-17**: Resolution Authorizing and Approving the Hiring of Peggy Brookes as Deputy Director for the Princeton Housing Authority.
- VIII. **[Consent Agenda](#) - roll call**
  - a. **APRIL** Minutes
  - b. **2024-15**: Resolution Authorizing and Approving Payment of Bills for the Month of **APRIL**
- IX. **Unfinished Business**
- X. **New Business**
- XI. **Adjournment**

**Note:** The meeting may also include other PHA business matters deemed necessary by the Board of Commissioners