

**HOUSING AUTHORITY OF THE BOROUGH OF PRINCETON  
MINUTES OF THE SPECIAL MEETING  
SEPTEMBER 5, 2012**

The members of the Board of Commissioners, Housing Authority of the Borough of Princeton, met in special session at the PHA's main office located at 50 Clay Street, Princeton, NJ .

The meeting was called to order by Mr. Parsons and upon roll call, those present and absent were:

Present: Commissioners Pannell, Marks, Sippelle, Brooks, McGowen and LHA AED Parsons

Absent: Commissioner Newlin and Levy

Guests: Barbara Trelstad (Borough Liaison)

**Opening Statement**

A motion to open the meeting was made by Ms. Brooks and seconded by Mr. Marks. All were in favor.

A motion to waive the reading of the Open Public Meetings Act was made by Ms. Sippelle and seconded by Ms. Brooks. All were in favor.

The following is an accurate statement concerning the providing of notice of this meeting.

Adequate notice to the public of the time, date, and place of this special meeting of the Board of Commissioners of the Housing Authority of the Borough of Princeton to be held on Wednesday, September 5, 2012 at 3:30 p.m. at the PHA's main office, 50 Clay Street, Princeton, New Jersey was given by:

1. Posting notice of the same in the Borough of Princeton, Borough Hall, One Monument Drive, Princeton, New Jersey, on the bulletin board reserved for notices of public meetings, at least 48 hours in advance of the meeting; and
2. Proving notice to and causing to be published in the Princeton Packet, the official newspaper of the Borough of Princeton, notice hereof; and
3. Filing notice hereof with the Clerk of the Borough of Princeton at Borough Hall, One Monument Drive, Princeton, New Jersey.

This announcement of the Board of Commissioners' compliance with the notice provisions of the Open Public Meetings Act shall be duly entered in the minutes of this meeting.

**I. Public Comment Period**

None

## **II. New Business/Reports**

### Awarding Contract for Site Piping Replacement at Spruce Circle (Resolution 2012-14)

Following discussion on the importance to repair/replace the heat and domestic water piping at Spruce Circle, a motion to approve Resolution 2012-14, awarding the site piping replacement contract to Tilmar Design, Inc. in the amount of \$267,000, was made by Mr. Marks and seconded by Ms. Brooks. All were in favor.

It is important to note that the scope of work has not been reduced in any way from the two previous bids and the negotiated price shown above does indeed include all the work that the PHA had included in the original bid specifications.

A motion to adjourn the meeting was made by Mr. McGowen and seconded by Mr. Marks. All were in favor.

Respectfully submitted,

Scott E. Parsons