

**PRINCETON HOUSING AUTHORITY
MINUTES OF THE REGULAR MEETING
December 18, 2018**

The members of the Board of Commissioners of the Princeton Housing Authority met on Tuesday, December 18, 2018, for a regular meeting at the Princeton Municipal Building, 400 Witherspoon Street, Princeton, NJ.

The meeting was called to order at 6:18 p.m. by Chairperson Newlin and upon roll call, those present and absent were:

Present: Commissioners Newlin, Sipprelle, McGowen, Logan, Weiss and Attorney Cochran

Absent : Commissioners Pannell and Tuck-Ponder

Guest: Barbara Johnson and Cathy Hart of HACE

Opening Statement

A motion to open the meeting was made by Ms. Sipprelle and seconded by Ms. Logan. All were in favor

The following is an accurate statement concerning the providing of notice of this meeting:

Adequate notice to the public of the time, date and place of this regular meeting of the Board of Commissioners of the Princeton Housing Authority to be held on Tuesday, December 18, 2018 at 6:15 p.m. at the Princeton Municipal Building, 400 Witherspoon Street, Princeton, New Jersey was given by:

1. Providing notice of the same to the Municipality of Princeton, 400 Witherspoon Street, Princeton, New Jersey, for posting on the bulletin board reserved for notices of public meetings, at least 48 hours in advance of the meeting; and
2. Providing notice to and causing to be published in the Princeton Packet, official newspaper of the Princeton Housing Authority, notice hereof; and
3. Filing notice hereof with the Clerk of the Municipality of Princeton at 400 Witherspoon Street, Princeton, New Jersey.

This announcement of the Board of Commissioners' compliance with the notice provisions of the Open Public Meetings Act shall be duly entered in the minutes of the meeting.

I. Public Comment

There was no public comment at the meeting.

II. Approval of Minutes

Upon motion made by Mr. Weiss and seconded by Ms. Sippelle, the Board unanimously approved the minutes of the special meeting of the Board held on November 5, 2018.

Upon motion made by Ms. Sippelle and seconded by Ms. Logan, the Board unanimously approved the minutes of the regular meeting of the Board held on November 20, 2018.

III. Payment of Bills

The payment of bills was tabled until the January, 2019 meeting.

IV. New Business

Ms. Johnson related that requests for proposals were duly solicited from responsible bidders for the provision of quarterly preventative pest control treatment for all apartments, two semi-annual bed bug inspections of every apartment and treatment on an "as needed" basis for any bed bug infested apartment. Ms. Johnson related that three bids were submitted and the staff has determined that E and G Exterminators Services was the lowest responsible bidder.

Upon motion duly made by Mr. McGowen and seconded by Ms. Sippelle, the Board unanimously adopted Resolution 2018-____, a copy of which is attached hereto, awarding the 2019 pest control contract to E and G Exterminators Services.

Ms. Johnson reported that, due to aging infrastructure, certain utility mains on the Maple-Franklin property require replacement. Ms. Johnson discussed this issue with the municipality of Princeton and secured its agreement to share in the cost of this work, reducing PHA's cost to \$25,000.

Finally, Ms. Logan provided a brief report to the Board about the last tenant meeting.

VI. Old Business.

There being no further business, upon motion made by Mr. McGowen and seconded by Mr. Weiss, the Board unanimously voted to adjourn at 7:20 pm.

Respectfully submitted,

Glenn R. Cochran, Acting Secretary

